

# POLICY AND RESOURCES COMMITTEE

## NOTICE AND AGENDA

For a meeting to be held on Monday, 13 June 2022 at 7.30 pm in the Penn Chamber, Three Rivers House, Rickmansworth

Members of the Policy and Resources Committee:-

Councillors:

Sarah Nelmes (Chair)  
Stephen Cox  
Philip Hearn  
Chris Lloyd  
Keith Martin  
Abbas Merali  
Paul Rainbow

Stephen Giles-Medhurst (Vice-Chair)  
Reena Ranger  
Ciaran Reed  
Andrew Scarth  
Roger Seabourne  
Phil Williams

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*Joanne Wagstaffe, Chief Executive  
Monday, 6 June 2022*

The Council welcomes contributions from Members of the public to aid discussions on agenda items at the Policy and Resources Committee meetings. Details of the procedure are provided below:

For those wishing to speak:

Members of the public are entitled to register and identify which item(s) they wish to speak on from the published agenda for the meeting. Those who wish to register to speak are asked if they could contact the Committee team by e-mail ([CommitteeTeam@threerivers.gov.uk](mailto:CommitteeTeam@threerivers.gov.uk)) 48 hours before the meeting. Registering 48 hours before the meeting allows the Committee Team time to prepare the speaker sheet in advance of the meeting.

Please note that contributions will be limited to no more than three minutes.

In the event of registering your interest to speak on an agenda item but not taking up that right because the item is deferred, you will be given the right to speak on that item at the next meeting of the Committee.

Those wishing to observe the meeting are requested to contact the Committee Team by

email at [CommitteeTeam@threerivers.gov.uk](mailto:CommitteeTeam@threerivers.gov.uk) 48 hours in advance of the meeting taking place.

In accordance with The Openness of Local Government Bodies Regulations 2014 any matters considered under Part 1 business only of the meeting may be filmed, recorded, photographed, broadcast or reported via social media by any person.

Recording and reporting the Council's meetings is subject to the law and it is the responsibility of those doing the recording and reporting to ensure compliance. This will include the Human Rights Act, the Data Protection Act and the laws of libel and defamation.

The Policy and Resources Committee meeting will not be broadcast/livestreamed but an audio recording of the meeting will be made.

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES**

(Pages 5  
- 24)

To confirm as a correct record the Minutes of the Policy and Resources Committee meeting held on 14 March 2022 and the Extraordinary Policy and Resources Committee held on 24 May 2022.

**3. NOTICE OF OTHER BUSINESS**

Items of other business notified under Council Procedure Rule 30 to be announced, together with the special circumstances that justify their consideration as a matter of urgency. The Chair to rule on the admission of such items.

**4. DECLARATIONS OF INTEREST**

**To receive any declarations of interest.**

**Policy**

**5. SUB-COMMITTEES OF POLICY AND RESOURCES COMMITTEE**

(Pages  
25 - 28)

The report is being presented to the Committee to agree to re-establish the Constitution sub-committee for 2022/23 but to request that the Covid-19 Response sub-committee is not re-established.

**6. COMMUNITY INFRASTRUCTURE LEVY (CIL) GOVERNANCE**

(Pages  
29 - 44)

This report seeks Member approval of a CIL Governance process. This report proposes a governance structure which will be the principal means by which CIL monies will be spent on the infrastructure necessary to support new development.

The protocols proposed will ensure that CIL is managed in an open and transparent way and in accordance with the Community Infrastructure Regulations (2010) (Regulations).

## Resources

- 7. PROPOSALS FOR SPENDING OF THE HOUSEHOLD SUPPORT FUND** (Pages 45 - 52)
- Following on from funding awarded in September 2021 and subsequent report presented to Policy and Resources Committee on 6 December 2021, Hertfordshire County Council has been provided with a further £6.172m funding from the Government's Household Support Fund (HSF), this figure doesn't include administration support. This funding will be used to help people in need with the cost of food and energy between April to the end of September 2022.
- 8. CIL SPENDING APPLICATIONS** (Pages 53 - 68)
- The report seeks to allocate a total of £29,979 of CIL funding to local infrastructure projects to support growth in Three Rivers.
- 9. DISCRETIONARY COUNCIL TAX ENERGY REBATE SCHEME (DCTER)** (Pages 69 - 70)
- The government has announced a package of support known as the Energy Bills rebate to help households with rising energy bills.
- This includes discretionary funding for billing authorities to support households who are in need but are not eligible for the Council Tax Rebate scheme.
- 10. SUMMARY OF FINANCIAL YEAR END POSITION FOR 2021/22** (Pages 71 - 92)
- This report shows the year end position for the financial year ending on 31 March 2022 for both revenue and capital and makes the following recommendations:-
- to carry forward to 2022/23 certain unspent revenue budgets and;
  - to re-phase those capital budgets that require completion in 2022/23
- The report focuses on the variation between the latest agreed budget and the final expenditure and income for the financial year. This comparison provides an indication of the accuracy and robustness of financial control and the achievement of the strategic objective to manage resources to deliver the Council's strategic priorities and service needs.
- 11. WORK PROGRAMME** (Pages 93 - 98)
- To receive the Committee's work programme.
- 12. OTHER BUSINESS - if approved under item 3 above**
- 12.1 JSP SCI: ADOPTION OF STATEMENT OF COMMUNITY INVOLVEMENT (SCI) FOR THE SW HERTS JOINT STRATEGIC PLAN** (Pages 99 - 142)
- 12.2 JSP REG 18: APPROVAL OF INITIAL ISSUES AND OPTIONS (REGULATION CONSULTATION FOR SW HERTS JOINT STRATEGIC PLAN)** (Pages 143 - 174)
- 13. EXCLUSION OF PRESS AND PUBLIC**

If the Committee wishes to consider the remaining item in

private, it will be appropriate for a resolution to be passed in the following terms:-

“that under Section 100A of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined under paragraph 3 of Part I of Schedule 12A to the Act. It has been decided by the Council that in all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

(Note: If other confidential business is approved under item 3, it will also be necessary to specify the class of exempt or confidential information in the additional items.)

**14. HERTFORDSHIRE BUILDING CONTROL**

To receive a report

**15. LEISURE FACILITIES MANAGEMENT CONTRACT - REPROFILING OF MANAGEMENT FEE**

**1. OTHER BUSINESS - IF APPROVED UNDER ITEM 3 ABOVE**

To receive any declarations of interest.

**General Enquiries: Please contact the Committee Team at [committeeteam@threerivers.gov.uk](mailto:committeeteam@threerivers.gov.uk)**